

**THE MUNICIPAL/RECORDER'S COURT OF MCDONOUGH  
STATE OF GEORGIA**

\_\_\_\_\_,  
Petitioner,

v. File: \_\_\_\_\_

\_\_\_\_\_,  
Respondent.

**REQUEST TO USE A RECORDING DEVICE PURSUANT TO RULE  
11 ON RECORDING OF JUDICIAL PROCEEDINGS.**

Pursuant to Rule 11 of the Uniform Rules for Municipal Court regarding Use of Electronic Devices in Courtrooms and Recording of Judicial Proceedings, the undersigned hereby requests permission to use a recording device in Courtroom in order to record images and/or sound during (all) (the following portions) of the proceedings in the above captioned case/calendar.

Consistent with the provisions of the rule, the undersigned desires to use the following described recording device(s): \_\_\_\_\_. The proceedings that the undersigned desires to record commence on (date). Subject to direction from the court regarding possible pooled coverage, the undersigned wishes to use this device in the courtroom on (date). The personnel who will be responsible for the use of this recording device are: (identify appropriate personnel). The undersigned hereby certifies that the device to be used and the locations and operation of such device will be in conformity with Rule 11 and any guidelines issued by the court. The undersigned understands and acknowledges that a violation of Rule 11 and any guidelines issued by the court may be grounds for removal or exclusion from the courtroom and a willful violation may subject the undersigned to penalties for contempt of court.

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_ . \_\_\_\_\_  
(Individual Signature)

\_\_\_\_\_  
(Representing/Firm)

\_\_\_\_\_  
(Position)

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Judge, McDonough Municipal Court